

**Audit and inspection note on the accounts of H.P. Tourism Development Board, Shimla-171009 for the period from 01-04-2010 to 31-03-2011.**

**Part-I**

The latest position of the audit paras in respect of previous audit and inspection notes was as under :-

**(a) Audit note for the period from 01.04.2005 to 31.03.2007**

(1)	Para No. 7	Outstanding
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**(b) Audit note for the period from 01.04.2007 to 31.03.2009**

(1)	Para No. 3	Settled	(In view of the annotated reply)
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(2)	Para No. 5	Outstanding
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(3)	Para No. 6	Outstanding
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(4)	Para No. 7	Settled	(As the Para has been updated in Para-7 of the audit note for the period from 01.04.09 to 31.03.10)
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(5)	Para No. 8	Outstanding
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(6)	Para No. 9(a)	Settled	(As the proper and accurate head of accounts are being recorded in Cash Book and Ledger Now.)
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(7)	Para No. 9(b)	Outstanding
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(8)	Para No. 9(c)	Outstanding
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(9)	Para No. 9(d)	Outstanding
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**(c) Audit note for the period from 01.04.2009 to 31.03.2010**

(1)	Para No. 2	Settled	(In view of the facts stated in annotated reply.)
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(2)	Para No. 3	Settled	(Latest position has been depicted in the present audit note.)
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(3)	Para No. 4	Settled	(In view of the annotated reply.)
(4)	Para No. 5	Settled	(In view of the justification given in the annotated reply.)
(5)	Para No. 6	Partially Settled	(Grant utilization certificates in respect of the remaining grants may be procured from the quarters concerned and shown to next audit.)
(6)	Para No. 7	Settled	(In view of the facts stated in annotated reply.)
(7)	Para No. 8	Partially Settled	(In view of the annotated reply. The stock register may be kept as per observations/suggestions of the audit.)
(8)	Para No. 9 & 10	Settled	(Paras being informatory and appearing in the latest audit note also hence settled.)

## **Part-II**

### **1. Present Audit :-**

The present audit of accounts of H.P. Tourism Development Board, Shimla for the period from 01-04-2010 to 31-03-2011 was conducted by Sh. D.R. Chauhan, Section Officer of Local Audit Department, H.P., Shimla-171009 from 16-01-2012 to 20-01-2012 in the Headquarter office of Department of Tourism, Shimla-171009.

### **2. Audit Fee :-**

The audit fee for the conducting the audit of the Board for the period from 01.04.2010 to 31.03.2011 works out to ₹3000/- (₹ Three Thousand only) . The Secretary H.P. State Tourism Development Board, Shimla-171009 has been requested vide Section Officer (Local Audit) Audit

Requisition No. 16, dated 20.01.2012 to remit the said amount in favour of Director, Local Audit Department, Shimla-9 through banker's cheque/draft payable at Shimla.

**3. Financial Position :-**

The financial position of the Himachal Pradesh Tourism Development Board has been given in the balance sheet for the financial year 2010-11 which includes Trial Balance, Income & Expenditure account as detailed at Annexure "A", "B" and "C" respectively of this report.

**4. A sum of ₹15,52,940/- recoverable from different Tourist information officer/Centres/Officials of the HP Tourism Department/Tourism Development Corporation :-**

The Himachal Pradesh Tourism Development Board has given literature for sale to different officials of the Himachal Pradesh Tourism Department/Tourism Development Corporation. While scrutiny of the connected record it reveals that a sum of ₹15,52,940/- is still recoverable from different officials right from the year 2006-07 to 2010-11 as per details given in Page 1 to 15 of the annexure "D". This has resulted loss in the shape of interest to the Board which otherwise could have been earned in the case of having been received the amount in question soon after the sale of the books.

As such efforts may be made to recover the above said amount immediately in order to save the Board from the loss of anticipated interest.

**5. Receipts of the Payments recovered through DD'S/Cheques are not being issued :-**

While going through the record of the Board, it was noticed that receipts are being issued for cash transactions only and receipt for the amount received through bank drafts/cheques are not being issued as is indented from some of the instances derived out from the Cash Book of the Board as well as counter foils of the receipt book :-

Sr. No.	Date of the Payment	Details of the Payment received	Amount	Cash Book
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	<b>received through DD/Cheques</b>			<b>Page</b>
1	27-04-2010	M/s Shoghi Communication Ltd, Shoghi on a/c of release of commission of online booking of hotels vide cheque no. 758749, dated 04-03-2010	18,764/-	85
2	27-04-2010	TIC Chandigarh on a/c of Sale of literature vide DD no. 772181, dated 30.03.2010	5,520/-	85
3	27-04-2010	M/s Shoghi Communication Ltd, Shoghi vide DD No. 767480, dated 05-04-2010 on a/c of hotel booking of commission.	48,255/-	85
4	27-04-2010	M/s Himachal Halicopter Sking Manali on a/c of Sking Royalty vide Cheque no. 819214, dated 02-04-2010.	9,21,150/-	85
5	22-07-2010	D.T.D.O. Kullu on a/c of sale of literatiure vide D.D N. 338708, dated 29-06-2010	1,880/-	90
6	13-12-2010	M/s Shoghi Communication Shoghi on a/c of hotel reservation commission vide cheque no. 767519, dated 02-12-2010	25,263/-	102
7	14-03-2011	M/s Shoghi Communication Ltd, Shoghi on a/c of commission of reservation cheques vide Cheque no. 781406, dated 04-03-2011	25,652/-	108

As the above said faulty procedure being adopted by the Himachal Pradesh Tourism Development Board is in contravention of accounting principles and procedures, as such, it may be ensured in future that receipts are issued for every Cash as well as demand draft/cheque transactions

#### **6. Utilisation of Central Financial Assistance amounting to ₹23,74,12,000/- :-**

An amount of ₹23,74,12,000/- has been received as Central Financial Assistance for different activities/projects from the Government of India Ministry of Tourism during the Financial Year 2010-11, as per details at Annexure "E" of this report. Out of which, a sum of ₹23,70,12,000/- has been released to Tourism Development for different activities/projects and a sum of ₹4,00,000/- is yet to be

released. As such, it may be ensured that the balance amount is also utilized for the purpose it was received and the compliance alongwith utilization certificates may be shown to next audit. Besides, it may also be insured that the utilization certificates of the entire amount released for different activities are procured at the earliest and shown to audit.

**7. Amount payable of ₹1000/- to Sh. Monohar Singh :-**

A sum of ₹1000/- has been shown as payable to Sh. Manohar Singh. The amount in question has been cleared on dated 26-04-2011 and duly accounted for at page-114 of the Cash Book.

**8. Amount payable of ₹4,604/- to Tourism Department :-**

An amount of ₹4,604/- has been shown payable to Tourism Department as wrongly booked. The same may be settled to clear the liability depicted in the balance sheet and compliance thereof may be shown to next audit.

**9. Rent amount to ₹3,21,439/- recoverable from the Tourism Department :-**

An amount of ₹3,21,439/- has been shown as rent recoverable from the Himachal Pradesh Tourism Department. The same may be recovered at the earliest and compliance thereof may be shown to next audit.

**10. ₹24,395/- as cash in hand as on 31-03-2011:-**

An amount of ₹24,395/- was lying as cash in hand as on 31-03-2011. This unhealthy practice of keeping this much huge amount unnecessarily as cash in hand may be bottle necked and compliance to this effect may also be reported to next audit.

**11. Investment in FD/STDR amounting to ₹2,36,90,155/- :-**

An amount of ₹2,36,90,155/- has been shown as invested in FDR account. The board has been invested in FDR since the year 2004 but no connected record i.e. FDR Certificates, photocopies of the FDR's and FDR register etc, is being kept/prepared. In the absence of such an important record, necessary check to verify the correctness could not be exercised. This matter was also high lighted by the audit vide para-5 of the audit and inspection note for the period from 01-04-2007 to 31-03-2009, but nothing in this regards has been done by the office of the Himachal Pradesh Tourism Development Board. As such this matter requires suitable explanation as well as prompt action to maintain such an important record since the year 2004 and to put up the same for verification by the next audit.

**12. Minor objection statement :-**

No minor objection statement was issued separately.

**13. Conclusion :-**

The accounts requires improvement as well as close supervision.

Deputy Director,  
Local Audit Department,  
Himachal Pradesh, Shimla-171009.

Endst.No. Fin(LA)H(2)C(15)(14)254/07,

dated, Shimla-171009.

Copy is forwarded for the information & necessary action to :-

- (1) The Secretary, HP. State Tourism Development Board, Shimla-9.
- (2) The Secretary (Tourism) to the Govt. of H.P.

Deputy Director,  
Local Audit Department,  
Himachal Pradesh, Shimla-171009.

**(Anoop Kumar Gharu)**